

# MOHAMED SALEH

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## OBJECTIVE

I'm looking for full-time work in the finance and property industry.

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## PERSONAL STATEMENT

Dedicated accountant early in my career journey. I hold a first-class bachelor's in accounting and about Three years of professional experience. My work has consistently been to the highest standards and my peers have complimented my contributions. I have a keen eye for detail and spotting errors, resulting in requests for my assistance on a recent financial audit, despite my junior standing. I am resourceful, ambitious and eager to take on a role that offers me greater autonomy and responsibilities and allows me to challenge myself more.

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## WORK HISTORY

### National Bank of Egypt

Red sea, Egypt  
Nov 2021 - Present

● Banker

### Karim Tours for tourism Company

Aswan, Egypt  
Jan 2015 - Nov 2021

● Accountant

This was a part-time job while I completed the Bachelor in Commerce.

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## QUALIFICATIONS

### Aswan University

Aswan, Egypt  
2013 - 2018

● English accounting

### Elakkad Secondary School

Aswan, Egypt  
2013

● Thanwya Amma

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## TECHNICAL SKILLS

- Full Car Licence
  - Microsoft Word
  - Microsoft PowerPoint
  - Microsoft Outlook
  - Microsoft Excel
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## PERSONAL SKILLS

### Active listening

understand the message, comprehend the information and respond thoughtfully. use verbal and nonverbal techniques to show the attention to a conversation partner.

### Communication skills

listening, talking, observing, and empathizing giving and receiving different kinds of information..

### Customer service skills

traits and practices that help you address customer needs to create a positive experience for them.

### Interpersonal skills

work efficiently with others, solve problems and lead projects or teams.

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### **Problem-solving skills**

determine the root of a problem and quickly find an effective solution for all parties.

### **Time management skills**

complete tasks and projects before deadlines while also maintaining a work-life balance.

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## **INTERESTS**

- I always strive to develop my personal skills and develop my scientific and practical knowledge by engaging in a new work environment and dealing with other cultures in order to reach the maximum possible extent of knowledge and science.
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## **REFEREES**

Referees available on request.